

Your Photograph

LIBRARY REGISTRATION FORM FOR STAFF MEMBERS

2" x 2"

Jpj

User ID Library ML/ FOM/ FAHS/ SL

							J							
Please fill all the info	rmation & use s	solely for libra	ry admi	inistratio	n pur	poses	only.							
1. NIC No:							2. EF	F/ Se	rvice	No:				
3. Date of Birth:	Y	4. Gender:					M	MALE FEMALE			Æ			
5. Designation:											'			
6.Catageory (underl i	ne or bold you	ur category):	:											
Academic staff	Academic supportive staff			Administrative staff				Non-Academic staff						
Civil		Civil			Civil			Civil						
Military		Ailitary			Iilitary	I			Other rankers					
7. Faculty:														
8. Department/ Section	on:				9. Fi	rst ap	point	ment	date a	t KDU	J:			
						l					<u> </u>	I	I	
10. Title (Rev./Prof./	Dr./Rank. /Mr.	/Mrs./Miss.):												
11. Name with initial	s in block lett e	ers:												
12 Full name in blac	Jr 10440222 (2220 d		d		-)-									
12. Full name in bloc	k letters (und	erine or bor	u your :	Surnamo										
13. Permanent addres	ss in block lett	ers:												
				1		1								
14. Temporary addre	ss in block lett	ters:		<u> </u>	<u> </u>			1	1 1			1	<u> </u>	
15. Main City:														

16. Telephone Numbers:	МО	В			НС) M	Е	
17. Email contacts:								
KDU Email:								
Personal Email:								
I hereby undertake to abide by all rules, rematerial issued to me, which I agree to se			procedures	of the li	brary and w	vill be fi	nancially	responsible fo
Signature:			Da	te:				
			plicable only			f)		
Signature: Dat					e:			
		For L	ibrary use o	nly				
Approved / Not Approved: Signature of	the Libr	rarian:		• • • • •	Date:			
Description	User ID		Password		Date	E-mail sent		Remarks
						Yes	No	
Activated the member in KOHA LMS								
Shibboleth account created								
			•					
Deactivate the member in KOHA LMS	Yes	No Signature				Date		
Deactivate shibboleth	Yes	No	Signature	ure		Da	ite	
LIBRARY CLEARANCE								
De	escripti	on				Sig	nature	Date
Checked the KOHA LMS for any outstanding		Name						
			gnation					
Clearance letter certified by		Name	<u> </u>					

Designation

Designation

Name

Clearance letter received by user